



## Campus Security Authority (CSA) Reporting Form

For incidents requiring an immediate response, contact TUPD at 1-617-627-6911 or dial 911. Otherwise, please "save" and email an attached copy of this form to [Clery@tufts.edu](mailto:Clery@tufts.edu) as soon as possible but no later than the next business day after the incident was reported to you, or click "SUBMIT" at the bottom of the form once all information is entered.

Date of report: \_\_\_\_\_ Date the incident occurred (mm/dd/yyyy): \_\_\_\_\_

Name of campus security authority: \_\_\_\_\_

Department/Email/Phone #: \_\_\_\_\_

*If multiple incidents were reported or if the date the incident occurred is unknown, please note below:*

### Reporting Person/Involved Party/Victim Contact Information

Reported By: The Victim	A Third Party	Anonymous
First Name:	Last Name:	
Phone Number:	E-mail Address:	

If a third party (e.g. *roommate, friend, parent*) reported the crime to you, please enter the relationship of the third party to the victim:

### Agency Notified

*If, to your knowledge, a law enforcement agency (other than TUPD) was notified, please enter the name of that agency.*

Does the victim want the incident reported to law enforcement? Yes          No

### Incident Information

Date and Time of incident (if known):

Location of incident: *building name, street address, office number*: (see location details, below)

Incident description (*Please provide specific, detailed information; can attach additional document if necessary.*)

**Tufts University  
Campus Security Authority Reporting Form**

<b>Incident category:</b>		<i>(Incident Definitions are available in the Tufts Annual Security Report )</i>	
Homicide		Burglary	
Aggravated Assault		Robbery	
Motor Vehicle Theft		Arson	
Sexual Assault	Rape	Fondling	Incest
Dating Violence		Domestic Violence	
Stalking		Hate Crime <i>Please see below for additional information.</i>	
Arrest for Liquor Law Violation		Referral for Liquor Law Violation	
Arrest for Drug Law Violation		Referral for Drug Law Violation	
Arrest for Weapons Law Violation		Referral for Weapons Law Violation	
<i>If the crime was not listed above, please enter the additional crime category:</i>			

I am not sure how to classify this incident.

For assistance with Clery definitions, crime categories and other information, please visit pg. 16-19 of the current [\*Annual Security Report.\*](#)

For additional questions or assistance, please email [Clery@tufts.edu](mailto:Clery@tufts.edu)

Is there any evidence that this crime was motivated by bias? Yes      No

**If yes, please choose any/all categories of bias that apply.**

- |        |           |                 |                    |
|--------|-----------|-----------------|--------------------|
| Race   | Ethnicity | Disability      | Gender Identity    |
| Gender | Religion  | National Origin | Sexual Orientation |

If you answered “yes” to the Motivated by Bias question, please provide a brief summary of the evidence supporting a bias motivation:

**Location Details:**

What best describes the location of the crime? *(If the crime occurred in multiple places, check all that apply. Please see the attached for further explanation as to the geography.)*

- On campus, residence hall or house
- On campus, not in residence hall or house
- Public Property, specify location if known
- Non-campus, but University owned, leased or controlled space (ex. Fraternity, Sorority, off-campus lab)
- Unknown location, other
- I do not know, location not provided.