**Environmental Health and Safety**

**Inspection Report - Chemical Waste Storage Area**

**(Satellite Accumulation Area (SAA))**

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<td><strong>Supervisor:</strong></td>
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<td><strong>Department:</strong></td>
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<td><strong>Building:</strong></td>
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<td><strong>Room(s):</strong></td>
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<td><strong>Inspector:</strong></td>
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<td><strong>Date of Inspection:</strong></td>
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**NOTE:** Do not use fume hoods as chemical waste storage areas. This prevents their safe use for routine daily operations. Use flammable storage cabinets or ventilated chemical cabinets to store volatile, odorous, or other off-gassing chemicals.

1. Is the SAA near the point of generation within sight of where it is generated? [ ] Yes [ ] No
2. Is there proper signage (SAA sign, instructional posting)? [ ] Yes [ ] No
3. Are containers affixed with a hazardous waste label? [ ] Yes [ ] No
4. Are containers labeled with full chemical names (no formulas and no abbreviations)? [ ] Yes [ ] No
5. Are containers labeled with the correct hazard(s) box checked off? [ ] Yes [ ] No
6. Are containers in secondary containment bin? [ ] Yes [ ] No
7. Are non-waste containers of chemicals stored outside of the SAA? [ ] Yes [ ] No
8. Are containers in good condition (free of rust, residue, bulges or leaks)? [ ] Yes [ ] No
9. Are containers properly closed (no funnels, parafilm, foil or corks)? [ ] Yes [ ] No
10. Are containers with incompatible materials separated using different bins? [ ] Yes [ ] No
11. Is there only one container per waste stream? [ ] Yes [ ] No
12. Do all containers appear to be less than 80-85% full? [ ] Yes [ ] No
13. Is there less than 55 gal of waste and 1 quart of high hazard (p-coded)? [ ] Yes [ ] No

**Comments:**

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*All hazardous waste generators MUST receive refresher training every 12 months per MassDEP*